

Latah County Library District
Board of Trustees - Minutes
July 27, 2021
Deary Library, 4:30 PM

In attendance:

Board: Jennifer Henrichs, Annette Pimentel, Rochelle Smith. Excused: Michael Riley, Jen Root

Staff: Mellissa Eichner, Brittany Griffin, Melissa Snyder, Chris Sokol

1. *Call to order* – Smith called the meeting to order at 4:30 PM
2. *Changes or additions to the agenda* – Henrichs moved to add items 12.a and 12.a.i to the agenda, Pimentel seconded. Motion carried.
3. *Public comment* – none
4. *Approval of minutes* – Pimentel moved to approve the minutes of the June 22, 2021 meeting, Henrichs seconded. Motion carried.
5. *Treasurer's report – Accept June 2021 financial reports and expenditures* – Henrichs moved to approve the June treasurer's report and to accept the June expenditures, Smith seconded. Motion carried.
6. *Facilities report* – Sokol reported the permit and plan review by the City of Moscow for the renovation to the Moscow Public Library has been completed.
7. *Director's report* – Jackie Carter coordinated the first Repair Café in over a year held at the 1912 Center. Moscow's Artwalk resumed this year and the Moscow Public Library is hosting the work of Julene Ewert. Stacie Echanove and Mason Neil resumed limited in-person Babytime and Storytime sessions, held outdoors. Connie Sobczyk received a \$500 grant from the Latah County Arts & Culture Committee to fund watercolor classes with Jan Brewer. The new LCLD website is close to being finished.
8. *Bovill/Deary Branch Manager annual report* – Griffin is holding her first in-person event since March of 2020 on July 29 at the Deary park. The take-away projects she has provided have been popular with patrons. Griffin is looking forward to holding Preschool Storytime in Bovill in the fall and investigating holding a game night for teens at the community center. The interior walls of the Bovill library will soon receive a fresh coat of paint.
9. *Committee reports* – The Finance committee met and provided a draft of the 2021-22 LCLD budget. Henrichs moved to approve the proposed budget to be presented at the budget hearing during the August Board meeting, Pimentel seconded. Motion carried.
10. *COVID-19 update* – The Board supports posting the updated Covid-19 statement in all libraries and on the LCLD website.
11. *Unfinished business*

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- a. Election of Officers – postponed until the September meeting.
 - b. Committee appointments – postponed until the September meeting. Henrichs volunteered to replace Ivar Nelson as the trustee liaison with the library Foundation.
12. *New business*
- a. Review draft budget for 2021-22 –
 - i. Approve Capital Assets Replacement and Repair Fund resolution – Pimentel moved that \$128,000 be transferred from the General Fund to the Capital Assets Replacement and Repair Fund to go toward covering the cost of the Moscow Library renovation, Henrichs seconded. Motion carried.
 - b. Approve revisions in Personnel Policy through section 4.1.2 (d) – Henrichs moved to approve all Personnel Policy revisions put before the board through section 4.1.2a excluding section 3.1, Pimentel seconded. Motion carried. Pimentel moved to approve all Personnel Policy revisions to sections 4.1.2c and 4.1.2d, Henrichs seconded. Motion carried.
13. *Items for next month's agenda* – Approval of the 2021-22 budget.
14. *Public comment* – none
15. *Adjourn* – Smith adjourned the meeting at 6:10 PM.

Next meeting - August 24, 2021 at the Moscow Library, 5:30 pm

APPROVED 8-24-21
mjs/cs