



**Board of Trustees - Meeting Agenda
November 30 2021
Moscow Library, 4:30 PM**

1. Call to order
2. Changes or additions to the agenda – ACTION ITEM
3. Public comment
4. Approval of minutes – October 26, 2021 -- ACTION ITEM
5. Treasurer’s report/Accept October 2021 financial report and expenditures -- ACTION ITEM
6. Director’s report and COVID-19 update – ACTION ITEM
7. Facilities report
8. Staff report – Youth Services Manager (not able to attend in person; report sent via email prior to meeting)
9. Committee reports
10. Unfinished business
 - a. Strategic Plan update process
 - i. Review strategic plans from six large Idaho public libraries before January meeting
 - ii. Discuss content and structure of these plans and current LCLD plan at January meeting
 - iii. Provide guidance to Planning Committee to continue work on revised plan
 - b. Trustee orientation refresher, continued
 - i. Overview: ICfL “Trustees and Directors” information page
<https://libraries.idaho.gov/trustees-directors/>
 - ii. Trustee Roles and Responsibilities handout
<https://libraries.idaho.gov/wp-content/uploads/Trustee-Roles-and-Responsibilities-20190213-1.pdf>
 - iii. Discuss Idaho Trustee Manual, pages 1-20
 - iv. United for Libraries webinar: Link for recordings were sent to each trustee in August

11. New business
 - a. Request Latah County Sheriff's department to visit branches
 - i. Regular visits to maintain a public presence
 - ii. One-time visit to each branch to advise on safety procedures
 - b. Cancel December meeting – ACTION ITEM
12. Items for next month's agenda
13. Public comment
14. Adjourn

Next meeting – January 25, 2022, Moscow Library - 4:30 pm
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