

**Latah County Library District
Board of Trustees - Minutes
August 24, 2021
Moscow Library, 5:30 PM**

In attendance:

Board: Annette Pimentel, Michael Riley, Jen Root. Excused: Jennifer Henrichs, Rochelle Smith

Staff: Mellissa Eichner, Melissa Snyder, Chris Sokol

1. *Call to order* – Root called the meeting to order at 5:34 PM
2. *Changes or additions to the agenda* – none
3. *Public comment* – none
4. *Approval of minutes* – Riley moved to approve the minutes of the July 27, 2021 meeting, Pimentel seconded. Motion carried. Pimentel moved to approve the minutes of the July 23, 2021 special meeting with the addition of “effective 8/1/2021” to the following sentence: “After discussion, trustees decided to raise her salary by 9.5%.” Riley seconded, motion carried.
5. *Treasurer’s report – Accept July 2021 financial report and expenditures* – Pimentel reported the library received less income from interest during the 2020-2021 budget year. This has been reflected in the 2021-2022 budget. Riley moved to approve the July treasurer’s report and to accept the July expenditures, Root seconded. Motion carried.
6. *Director’s report and COVID-19 update*-- The Library Foundation met in July and will meet again in late September/early October. They have approved one new director and have several potential new directors identified for recruitment. Latah County is a hot spot for COVID cases and LCLD is now requiring masks for all staff (and volunteers in the Moscow Library). Sokol expressed concern for the younger patrons who are not yet eligible for the vaccine. The Board supports requiring masks for patrons to protect vulnerable patrons and keep the library open. Sokol will discuss the potential mask requirement with the LCLD staff and reassess the situation on September 1. LCLD continues to offer out-of-building accommodations for patrons who are not comfortable entering the building.
7. *Facilities report* – There will be a pre-construction conference on August 24 with LCLD staff (Sokol, Eichner, Stacie Echanove, Lisa Egan, and Bailey Gillreath-Brown), K&G Construction, and Castellaw Kom Architects. Construction will begin after Labor Day. The library will remain open during the construction and remodel.
8. *Committee reports* – none

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9. *Unfinished business*

- a. Approve proposed 2021-2022 budget – Pimentel moved to accept the proposed 2021-2022 budget, Riley seconded. Motion carried.
- b. Election of officers – postponed until the September meeting.
- c. Committee appointments – postponed until the September meeting. The Board will look at community members to potentially serve on committees, beginning with the Planning Committee.

10. *New business*

- a. Discuss opportunity to participate in Idaho Commission for Libraries strategic planning facilitation project in fall 2021 – ICfL will be receiving training from the Library Strategies consulting group to assist Idaho libraries with their strategic planning. The Board supports LCLD participating in this facilitation project. Sokol will reach out to ICfL.

11. *Items for next month's agenda* – Election of officers, committee appointments, Troy Branch Manager annual report.

12. *Public comment* – none

13. *Adjourn* – Root adjourned the meeting at 6:18 PM.

Next meeting - September 28, 2021 at the Troy Library, 4:30 pm

APPROVED 9/28/21
mjs/cs